

**Chino Valley Unified School District**  
School Name: Woodcrest Junior High School  
English Learner Advisory Committee (ELAC) Meeting #4

MINUTES  
5/8/2024

1. The meeting was called to order at 2:00pm by the EL Coordinator/Assistant Principal; Robert Nelson
2. Minutes from the last ELAC meeting were reviewed.
3. Mr. Nelson shared information discussed at the DELAC meeting on 4/16/24. The topics discussed were DELAC responsibilities, annual multilingual recognition, EL master plan updates (including grading of English Learners, A-G requirements, and College & Career indicators), family engagement/school connectedness, tips to support ELD at home, essential standards review, LCAP survey results, reclassification, consolidated application for funding, and an engagement activity that included identifying what was helpful this year and recommendations for next year.
4. Agenda Items:
  - a. SPSA recommendation to SSC – Mr. Nelson shared the draft of the 2024-25 SPSA including strategies, activities, and metrics for each goal. Parents were encouraged to provide the principal and school site council with recommendations for the final SPSA. Recommendations included: EL students needing extra help after school, breaking down subject matter so they can understand it better, including a workshop for parents so they can understand the topics the students are learning, and giving the students more time in their English class. Mr. Nelson shared the link to the Parent Questionnaire and will be sending it to all parents of English Learners.
5. Unfinished Business: There was not unfinished business from the previous meeting.
6. New Business
  - a. CAASPP update: Mr. Nelson presented information for the CAASPP assessment and shared the features of the block schedule for testing.
  - b. End-of-year update: Mr. Nelson shared information about the 8<sup>th</sup> grade promotion on May 23<sup>rd</sup> as well as end-of-year activities.
7. There were no public comments for items not on the agenda.
8. Upcoming Events:
  - a. Device & textbook returns – 5/13-5/16
  - b. 8<sup>th</sup> Grade Knott's trip – Monday 5/20

- c. 7<sup>th</sup> Grade Castle Park trip – Wednesday 5/22
- d. Minimum Days – Wednesday 5/22 and Thursday 5/23
- e. 8<sup>th</sup> Grade Promotion Ceremony – Thursday 5/23 at 9:30am
- f. EL Parent Meeting: 8/28/24 (3:30pm during Back-to-School Night)
- g. Next ELAC Meeting: 10/9/24 (2:00pm) on Zoom

9. The meeting was adjourned at 2:52pm